



Karen McKellin International Leader of Tomorrow Award

2024 -2025 NOMINATION • SCHOOL OF MUSIC

DEADLINE TO SUBMIT PACKAGE – Wednesday, March 20, 2024

The **School of Music Karen McKellin International Leader of Tomorrow (KMILOT) Award** recognizes students who demonstrate superior promise as musicians as well as outstanding academic achievement and involvement in other fields of endeavour such as student affairs and community service.

ELIGIBILITY CRITERIA

To be considered for the **School of Music KMILOT Award**, the applicant **must**:

- be an international student, who is neither a Canadian citizen nor a permanent resident of Canada, and who **will be studying in Canada on a Canadian Study Permit (visa)**;
- be entering a UBC undergraduate degree program in the School of Music from a recognized secondary school, or transferring from first year at a recognized college or other university;
- be applying for their first undergraduate degree;
- be **admissible to the first choice program** they are applying to, including meeting UBC's English Language Admission Standard (visit you.ubc.ca for detailed admissions information), as well as the School of Music's audition and other entrance requirements;
- have an excellent academic record;
- demonstrate a significant level of financial need that would otherwise prevent them from pursuing a UBC degree.

The School of Music KMILOT Award recipient will receive an award-level commensurate with their financial need as determined by the costs of their tuition and student fees, plus their living and other related costs at UBC, minus the financial contribution the student and their family can make annually towards these costs. A standard needs-assessment will be made, based on the financial information provided by students and their families. KMILOT Award funds cannot be applied to pursue joint programs with other academic institutions, for example, the joint UBC/BCIT Bachelor of Science program in Biotechnology or Dual Degree Program at Sciences Po and UBC, or the dual Bachelor + Master of Management.

The School of Music KMILOT Award may be renewed for up to three additional years of undergraduate study, or to degree completion, whichever is less, provided the student achieves satisfactory academic standing in their Faculty, continues to demonstrate financial need, and maintains their Canadian Study Permit (visa).

Results of The School of Music KMILOT Award competition will be determined by mid-late April, 2024. The decision of the International Awards Selection Committee on all applications is final.



INSTRUCTIONS FOR NOMINEE AND SCHOOL

THE NOMINEE:

- 1) The nominee must complete **Sections 1 and 3**.
- 2) **Online Admission Application**
Please review the information at '[Applying to UBC](#)'. The **deadline** for the School of Music KMILOT Award nominees to apply for admission to UBC through the [EducationPlannerBC website](#) is **January 15, 2024**. Late applications may be considered. Email international.awards@ubc.ca to enquire.

[Submit required documents](#) (transcripts, predicted grades, etc.) for admission by the deadline of **March 15, 2024**. UBC encourages the submission of transcripts and documents electronically wherever possible.
- 3) The deadline to submit documents showing you meet UBC's [English Language Admission Standard](#) is **February 15, 2024**.
- 4) [Apply for Student Residence](#): The deadline to apply for Student Residence is **May 1, 2024**. You may wait for the results of the Music KMILOT Award competition before applying.

THE SCHOOL:

- 1) The nominating school/institution and private lesson music teacher/ensemble leader must complete **Sections 2.1 – 2.3**.
- 2) **Required Documents for Undergraduate Admission**
Once the online application is submitted, UBC will send the applicant an acknowledgement email detailing what **documents** are required (transcripts, etc.). The nominee must ensure their school is aware of these document requirements. **The document deadline is March 15, 2024.**

NOTE: Transcripts must be in the original language of instruction. If the transcript is in a language other than English or French, a certified translation by a recognized translation agency must be provided.

SUBMITTING THE MUSIC KMILOT AWARD NOMINATION PACKAGE:

The completed nomination package must be emailed as an attachment in PDF format to international.awards@ubc.ca by the **deadline of March 20, 2024**. In the 'Subject' header type 'School of Music KMILOT Award', the UBC student number, first name and surname.

- 1) The nominee must email Sections 1 and 3, plus supporting financial documentation.
- 2) The nominating school must email Sections 2.1 -2.3.
- 3) If the referee in Section 2.3 is not at the student's school, they must email Section 2.3 separately.

Completed packages must be emailed by Wednesday, March 20, 2024.

Questions? email: international.awards@ubc.ca | tel: 1.604.822.8999



SECTION 1: THE NOMINEE

1.1 NOMINEE'S PERSONAL INFORMATION

Surname / Last Name	First/Given Name	Middle Name(s)		
UBC Student Number	Date of Birth (mm/dd/yyyy)	Citizenship		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary <input type="checkbox"/> I do not wish to disclose				
I will be an international student studying at UBC on a Canadian Study Permit (visa) <input type="checkbox"/> Yes <input type="checkbox"/> No				
Mailing Address _____ Street Address				
City	Province/State	Postal/Zip Code	Country	
Telephone (Daytime):	Country Code	City Code	Number	
Telephone(Evening):		Country Code	City Code	Number
Email _____				
Permanent Address (if different from above) _____ Street Address				
City	Province/State	Postal/Zip Code	Country	
Telephone (Daytime):	Country Code	City Code	Number	
Telephone (Evening):		Country Code	City Code	Number

1.2 PROGRAM OF STUDY

First Choice:	School of Music	BMUS	Vancouver
	Faculty	Degree	Campus

Your second choice program will not be considered for the School of Music KMILOT Award, but please state the program and campus selected in your Admission Application:

Second Choice:			
	Faculty	Degree	Campus

1.3 DECLARATION

I declare that all information provided by me in this International Scholars Program application is true and accurate. I further declare that I have not used artificial intelligence or other programs or services to generate content for me, and that the essays and descriptions of extra-curricular/volunteer activities that I have submitted are my original work.

I understand that UBC retains the right to verify this information. I agree that all documents submitted as part of this application are authentic and truthful. I state that I have not knowingly concealed any information which might affect the decision of the Awards Committee. **I acknowledge that providing any false or misleading information may result in the cancellation of this nomination or any award made; and may also be subject to the University's rules on academic conduct making me liable to disciplinary action.**

If I am a recipient of an award, I understand that by signing this declaration, I permit The University of British Columbia to release to an award donor, University faculty and administrative staff my name, address, email address, telephone number, year and program of study; and release to the International Scholars selection committee members the information provided in this nomination form; prepare a brief biographical profile to be used for award presentation ceremonies, publications and the internet; and prepare lists of award winners to be published or included in graduation ceremonies.

Signature of Nominee

Date

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The purpose of the following two sections is to give the Selection Committee a rounded picture of who you are as an individual and as a student. Please note that some questions in this section may be similar to questions in the online Application for Admission to UBC. If so, you may choose to use the same or similar answers or stories in both submissions, but you are encouraged to make use of the extra word count or space allowed here. Type in Times New Roman 10pt or Arial 10pt.

1.4 ESSAYS

1.4.1 YOUR STORY

- a. Share a story of a time when you had to push your boundaries to deal with a significant challenge. How did you handle the situation and what was the outcome? Reflect on the impact it had on your mindset, character and personal growth. *(Maximum 300 words)*
- b. Describe how your involvement in a community important to you is guided by your core values. Explain why these values motivate you to take action. How has this involvement influenced your personal development and what impact have you had on this community? *(Maximum 300 words)*

1.4.2 YOUR VISION FOR THE FUTURE

How do you envision your chosen program of study at UBC helping you reach your long-term career and personal goals? What drives you to achieve your goals? *(Maximum 200 words)*

1.5 EXTRA-CURRICULAR/VOLUNTEER ACTIVITIES, AWARDS & ACHIEVEMENTS

Provide a **maximum of two pages** for 1.5.1 and 1.5.2 combined (extra pages will not be read):

- 1.5.1 Describe **up to five** of your most recent, significant extracurricular activities and/or community involvement, including:
 - the name of the organization/school;
 - the start and end dates (month and year) of the activity;
 - number of hours per week;
 - some specific details about the activity and your role within it

You may use the same activities and descriptions as in the 'Personal Profile' section of your Admission Application.
- 1.5.2 Describe **up to three** significant awards or honours that you have recently received in high school that demonstrate your leadership skills, academic, artistic or sporting excellence, and/or contributions to your community. Provide:
 - name of the award/achievement;
 - reason for the award/achievement;
 - name of school/organization awarded by;
 - date awarded (month and year).
- 1.5.3 Tell us which activity, award or achievement was the most meaningful and why. *(Maximum 100 words)*

*Include your **full name** and **UBC student number** at the top of each essay page.*



SECTION 2: THE SCHOOL

PLEASE PRINT CLEARLY IN INK OR TYPE

Name of Nominee

Legal Surname / Last Name

Legal First Name

Legal Middle Name(s)

UBC Student Number

2.1 GUIDANCE COUNSELLOR/PRINCIPAL or ACADEMIC ADVISOR/DEPARTMENT HEAD'S NOMINATION

Title _____ First Name _____ Last Name _____
(Mr/Mrs/Ms/Dr, etc)

Position _____ Signature _____

Work Email _____ Date _____

School/Institution Name _____ School/Institution accredited by _____

School/Institution Website _____ School Address _____

Street Address

Street Address _____ City _____ Province/State _____ Postal/Zip Code _____ Country _____

Telephone _____

Country Code _____ City Code _____ Number _____

I have known the Nominee for _____ years in my capacity as _____. I have served in this capacity for _____ years. The number of students in the graduating class or current year of post-secondary study is _____. The Nominee will rank in the top _____ % of the senior secondary graduating class or in the current year of post-secondary study (if your school does not rank, enter "0").

Reflect on how the nominee demonstrates the values of the International Scholars award program by candidly answering the questions below. You may use the space provided in the form or attach a one-page nomination letter on school letterhead. If the letter is longer than one page, the additional pages will be discarded.

- a) Comment on the Nominee's career goals and/or their overall sense of future direction, their self-confidence, initiative, independence, ability to adapt to change, leadership abilities and communication skills.
- b) Provide information on the Nominee's involvement in extra-curricular, volunteer and community activities:
- c) UBC is a large, research intensive university. What abilities and traits do you feel the Nominee possesses that will help them succeed at a North American university? What past learning experiences have prepared the nominee to successfully adapt to a large North American university and the UBC environment?

DECLARATION:

I, _____ (nominator's name), certify that I have read the information that pertains to the School of Music Karen McKellin International Leader of Tomorrow Award, and the student I am nominating meets the eligibility criteria to the best of my knowledge. The information I have submitted for _____ is true and accurate.

Signature of Nominator

Date

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PLEASE PRINT CLEARLY IN INK OR TYPE

Name of Nominee _____
Family / Last Name First / Given Name Middle Name(s) UBC Student Number

2.2 TEACHER'S/INSTRUCTOR'S ACADEMIC REFERENCE I

Title _____ First Name _____ Last Name _____
(Mr/Mrs/Ms/Dr, etc)
Position _____ Signature _____
Work Email _____ Date _____
School/Institution Name _____ School/Institution accredited by _____
School/Institution Website _____ School Address _____
Street Address
Street Address City Province/State Postal/Zip Code Country
Telephone _____
Country Code City Code Number
Subject(s) Taught _____
Number of years I have been teaching _____ I have known the Nominee for _____ years.

Please candidly answer the following questions in the space provided or attach a **one-page reference letter on school letterhead** if the space is insufficient. If a letter is longer than one page, the additional pages will be discarded.

- a) Comment on the Nominee's academic performance including their motivation, capacity for intellectual and social leadership, independence, creativity, ability to take initiative, potential for success in a large North American university, and any extraordinary competence or talent that you have observed:

- b) Provide information on the Nominee's involvement in extra-curricular, volunteer and community activities:

DECLARATION:

I, _____ (teacher/instructor's full name), declare that the information contained in this recommendation for _____ (student's name) is true and accurate.

Signature of Teacher Referee

Date

Please return this form to your school's nominating Guidance Counsellor or Academic Advisor.

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PLEASE PRINT CLEARLY IN INK OR TYPE

Name of Nominee

Family / Last Name

First / Given Name

Middle Name(s)

UBC Student Number

2.3 HIGH SCHOOL OR PRIVATE LESSON MUSIC TEACHER/ENSEMBLE LEADER'S REFERENCE II

Title _____ First Name _____ Last Name _____
(Mr/Mrs/Ms/Dr, etc)

Position _____ Signature _____

Work Email _____ Date _____

School/Institution Name _____ School/Institution accredited by _____

School/Institution Website _____ School Mailing Address _____
Street Address

Street Address _____ City _____ Province/State _____ Postal/Zip Code _____ Country _____

Telephone _____
Country Code _____ City Code _____ Number _____

Subject(s) Taught _____

Number of years I have been teaching _____ I have known the Nominee for _____ years.

The Nominee is ranked in the top _____ % of my teaching career. (if you do not rank your students, enter "0")

Please candidly comment on the following topics in the space provided, or attach a maximum of two pages if the space provided is insufficient. Your comments will assist the Music KMILOT Award Selection Committee in determining the Nominee's ability to pursue a university music program successfully.

Comment on the Nominee's musical achievement and potential with respect to their main instrument or voice performance; background in music theory fundamentals; aural skills (e.g. interval and chord recognition, relative or absolute pitch, musical memory); motivation and practice habits; receptiveness to instruction; curiosity about composers and repertoire; and leadership and collaboration skills.

DECLARATION:

I, _____ (Music teacher/instructor's full name), declare that the information contained in this recommendation for _____ (student's name) is true and accurate.

Signature of Music Teacher/Instructor

Date

If you teach at the student's school, please return this form to your school's nominating Guidance Counsellor or Academic Advisor. If not, email this form directly to international.awards@ubc.ca. In the 'Subject' header type 'School of Music KMILOT Award', and the student's first name and surname.

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SECTION 3: NOMINEE'S FINANCIAL INFORMATION

3.1 INCOME AND EXPENSES

Present exchange rate of my country's currency to the Canadian dollar (CAD) _____ (To convert currencies visit www.xe.com/ucc)

Parent 1/Guardian name _____ Age _____

Parent 1/Guardian occupation _____ Employer _____

Parent 2/Guardian name _____ Age _____

Parent 2/Guardian occupation _____ Employer _____

Parents' marital status: ☐ Married ☐ Separated/divorced* ☐ Other _____

*If your parents are separated or divorced, your noncustodial parent must also submit a financial statement and their most recent tax return. Has either parent remarried? ☐ Custodial parent ☐ Noncustodial parent ☐ Both

REPORT IN CANADIAN DOLLARS

SOURCES OF ANNUAL INCOME BEFORE TAXES	INCOME FOR 2023 (January – December 2023)
Parent/Guardian 1's Gross Earnings	\$
Parent/Guardian 2's Gross Earnings	\$
Pension	\$
Interest/Dividends/Annuity	\$
Rental income	\$
Income from family business	\$
Other (including income from other family members, investments, etc.) Specify:	\$
TOTAL INCOME [A]:	\$ [A]

LIST OF FAMILY EXPENSES	EXPENSES FOR 2023
Rent or mortgage payments	\$
Food	\$
Utilities	\$
Clothing and household necessities	\$
Education	\$
Medical expenses	\$
Insurance (home/life/etc)	\$
Auto and/or other transportation costs	\$
Entertainment and vacations	\$
Taxes	\$
Other (Specify):	\$
TOTAL EXPENSES [B]:	\$ [B]
NET INCOME = [A] LESS [B]	\$

3.2 FAMILY WEALTH/ASSETS: Please indicate your family's total wealth below including the value of assets such as property, buildings, investments (stocks, bonds), savings, pensions, etc. Please report in Canadian dollar equivalent.

ASSETS	PRESENT VALUE	AMOUNT OWED
Family home:		\$
Land and buildings (other than home)	\$	\$
Business	\$	\$
Cash/savings	\$	\$
Investments (stocks, bonds, etc)	\$	\$
Retirement savings	\$	\$
Other (Specify)	\$	\$
TOTAL	\$	\$

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3.3 How many dependents, including yourself, are or will be in school or university/college during 2023-2024 and the following four years? List details. Attach an additional page if needed.

	Nominee	Dependent 1	Dependent 2	Dependent 3
Name and age				
School/University/College Name, City, Country				
Grade/Form/Year Level				
Annual Cost of Attendance (2023-2024)	\$	\$	\$	\$
Amount paid by family	\$	\$	\$	\$
Amount of scholarship provided by the school/university/college	\$	\$	\$	\$
Amount from other sources – loans, grants, other relatives, friends, etc. Specify source and if it's repayable:	\$	\$	\$	\$
Start and end dates for school/ university/ college academic year (mm/yy to mm/yy)				

How many persons, including the nominee, are dependent on the family's income? ____ What is their relationship to you? (father, mother, grandfather, grandmother, etc.) _____

3.4 Instrument Information

Describe your current instrument(s), indicating the age, condition, and replacement value.

3.5 Describe any special circumstances that you think UBC should take into account when assessing your level of financial need and the amount of support your family can provide (attach a separate page if space is insufficient)

3.6 ESTIMATE OF COSTS

Vancouver Campus – Approximate Educational Costs (CAD) for 2024-2025 winter session (September – April)

Bachelor of Music Degree	
Credits (1 st year full course-load)	34
Tuition Fees (\$1,145.86 per credit, 2023-2024 rate) *	\$42,543
Student Fees †	\$1,222
Text books & supplies	\$1,760
Estimated Living Costs ‡	\$19,300
TOTAL ESTIMATED COSTS	\$64,825

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- * International student tuition fees are set by UBC's Board of Governors, and are subject to an annual review. Annual increases can range between 2% - 5%.
- † Student fees include undergraduate society fees, extended health/dental insurance, iMed (temporary insurance), and U-Pass (local transit pass).
- ‡ Estimated living costs include on-campus housing and meal plan, personal expenses, annual round-trip airfare.

Costs NOT included in financial-need estimate

Some costs are not included in the calculation of financial need for the School of Music KMILOT Award. These are costs that you and your family need to consider when planning your budget for study in Canada. They include:

- your travel costs to Canada the first time;
- fees for a Canadian Study Permit (visa);
- any medical clearances (examination or certificate fees) that may be required by Canadian immigration;
- cost of living while staying in Canada during the summer months instead of returning home.

You can use the [online first-year cost calculator](#) to help you plan your university costs.

3.7 SOURCES OF FINANCIAL SUPPORT

Indicate below the expected amount of annual support for each year of your degree program toward your educational costs from all sources. Do NOT list other awards or scholarships from UBC. UBC scholarships cannot be combined; only one UBC scholarship or award can be held at any one time.

SOURCES OF SUPPORT	SUPPORT FOR 2024-2025 (\$ CAD)	SUPPORT FOR FUTURE YEARS		
		Projected support 2025-2026 (CAD)	Projected support 2026-2027 (CAD)	Projected support 2027-2028 (CAD)
Family savings or earnings	\$	\$	\$	\$
Family income from investments, rental property, etc.	\$	\$	\$	\$
Repayable loan from government/agency/bank	\$	\$	\$	\$
Non-repayable loan/grant from government or agency	\$	\$	\$	\$
Other (funding from relatives, friends, scholarship, etc. Specify)	\$	\$	\$	\$
Total sources of support	\$	\$	\$	\$

Carry this amount
↑ forward to
section 3.9

3.7.1 Do you have a source of emergency funds once you arrive in Canada? ☐ Yes ☐ No
If **YES**, name source _____ Amount available \$ _____ CAD

3.7.2 Do you plan to remain in Canada during the summer? ☐ Yes ☐ No
If **YES**, do you plan to attend summer school? ☐ Yes ☐ No
Name source(s) and amount of support available to you during the summer:
Source(s) _____ Amount \$ _____ CAD

3.8 DOCUMENTATION OF INCOME AND ASSETS

Please provide **two** of the following types of documentation to verify your family income and assets as listed in **Section 3.1**. Such documentation should include the name of the bank or agency or employer, with official stamps and signatures, and date. Please indicate the type of documentation you are sending:

- ☐ Most recent Income Tax return(s) of parent(s)
- ☐ Statement of annual salary from parent(s)' employer(s)
- ☐ If a US citizen applying from the US, a copy of your FAFSA report is required
- ☐ Statement/letter from a bank or other financial institution listing all accounts (current, chequing, investment account, etc.) and account balances

If the documents are not in English or French, an English translation is required.

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3.9 DECLARATION OF FINANCIAL NEED

To determine your level of financial need, UBC will look at the costs of your program as estimated in **Section 3.5** in relation to the contribution you and your family can make towards these costs (estimated in **Section 3.6**). Please calculate your net total financial need below:

Costs of your program as estimated in Section 3.6	\$64,825 CAD
Minus total support available as estimated in Section 3.7	– \$ CAD
Total amount of financial assistance needed for 2024-2025	\$ CAD

NOMINEE

I, _____ (Nominee's name) hereby declare that I am not able to pursue post-secondary studies at UBC without receiving the level of financial assistance indicated in this application, and that the statements given by me in this form are true, complete and accurate. If my financial circumstances change, and I am able to secure additional financial resources or funding through family or external sources (non-profit organizations, external sponsors, etc), I am responsible for immediately reporting any financial updates to the International Student Initiative.

I further certify that the funds that have been identified as assured and projected are available and will be provided as indicated. I will provide documentation when requested to support my claim. I have carefully reviewed all information provided in this application and understand that providing any false or misleading information may result in the cancellation of this nomination or any award offer made. I may also be subject to the University's rules on academic conduct making me liable for disciplinary action.

Signature of Nominee

Date

PARENT OR GUARDIAN

I, _____ (parent or guardian name), certify that I have read the information provided by the Nominee on this form, that to the best of my knowledge, it is a true, complete and accurate statement. I further certify that the funds that I have identified as assured and projected are available and will be provided as indicated. I understand that providing any false or misleading information may result in the cancellation of this nomination or any scholarship made. I have attached documentation to support my claim.

Signature of Parent or Guardian

Date

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